



# THE PLANNING & ZONING RESOURCE COMPANY

1300 South Meridian Ave., Suite 400 • Oklahoma City, Oklahoma 73108  
Telephone (405) 840-4344 • Fax (405) 840-2608

## ZONING REPORT REQUEST FORM

RETURN TO [ORDERS@PZR.COM](mailto:ORDERS@PZR.COM) OR VIA FAX TO (405) 840-2608

\*\*\*\*\*We will confirm receipt of your order via email within 24-48 hours.

Date Ordered \_\_\_\_\_

Date Report Required \_\_\_\_\_

Property Name \_\_\_\_\_

Property Address(required) \_\_\_\_\_

City, State(required) \_\_\_\_\_

Tax Parcel ID #'s/Legal Description/Lot & Block (please provide or attach if available) \_\_\_\_\_

Property Use (required)	<input type="checkbox"/> Office	<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Auto	<input type="checkbox"/> Motel/Hotel
	<input type="checkbox"/> Retail	<input type="checkbox"/> Shop Center	<input type="checkbox"/> Healthcare	
	<input type="checkbox"/> Warehouse	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Other: _____	

\*\*\*please include rent roll, if applicable, with order form

Lender/Company Name, Phone Number & Fax Number  
\_\_\_\_\_

Name & Address of Firm/Company Ordering Report (required)  
\_\_\_\_\_

Firm/Company Contact Person, Phone Number & Fax Number & Email Address (required)  
\_\_\_\_\_

Party Responsible for Payment: Contact Name, Address & Phone Number & Email (required)  
\_\_\_\_\_

In the interest of expediency, please submit your Order at the earliest possible date. We can begin the research process without a Survey in most cases, but will need your Survey in order to complete the Report. Please let us know if a Survey will not be available, and we can discuss further options. We will also need your rent roll/tenant list/unit mix, as the case may be, as soon as available as well.

Existing Survey Available  yes  no Updated Survey Ordered  yes; date due \_\_\_\_\_ or  no

Please note: Payment for services is due at closing or within 30 days of the date of the invoice, whichever is sooner. For any sites cancelled prior to the issuance of the Report, PZR will invoice for work completed to date and any site expenses. Sites cancelled after completion of the Report will be invoiced in full.